

# Town of Underhill Meeting Agenda & Minutes

**Date & Start Time:** Tuesday, June 26, 2018, 7:30 p.m.      **End Time:** 8:30 p.m.  
**Meeting Type:** RECREATION COMMITTEE MEETING  
**Location:** Underhill Town Hall

HANDOUT :	INVITEES/ATTENDEES:
	<b>Chair -</b> Bernie Peine <b>Recorder -</b> Bernie Peine Bernie Peine *      Anton Kelsey *      Seth Friedman * Emilie Soisson *

<Attendees are identified by an \* >

AGENDA			
Item #	Agenda Items	Comments/Minutes	Action Number
1	Call Meeting to Order/Adjustments to Agenda	Started meeting at 7:30pm	
2	Public Comment Period	No comments	
3	Review current open items	Revised open item list – completed items removed from list	
4	Repairs and other maintenance items Update current repairs Pond clean out Finalize plans for remaining budget Next year items (after July 1 <sup>st</sup> )	A) The intake pipe to the pond was cleaned out and new screen covering intake made. The screen for the exit from the pond needs to be fixed as it clogs too easily. Seth will fix the screen. B) The clean out was completed and the first water test results was good so the pond was opened. C) Anton bought some new signs. D) The fence around the pond needs repairs and the gates do not close properly. Seth will look into options to replace or repair the fence. E) The group will review the available funds available during the next meeting.	10
5	Life Guard for 2018/2019 season	The SB decided to keep the position as it provided assistance in the past. Posting for the position will be made.	
6	Mowing on Casey's hill	It will cost \$25 each time to mow Casey's hill. The group does not think it needs to be mowed every week.	9
7	Tennis court survey and other use for courts	Emilie reviewed previous survey results. Will work on new survey questions and send to Anton for posting.	6
8	Adjourn Recreation Committee Meeting (Tentative)	Meeting adjourned at 8:15pm	

ACTION ITEM LOG					
Date Added	Action Number	Assignee	Action	Due Date	Date Closed
06/05/2018	6	Anton & Emilie	Anton & Emilie will work on Survey questions and post survey	07/16/2018	
06/26/2018	8	Bernie	Bernie to purchase more test kits	07/13/2018	
06/26/2018	9	Bernie	Bernie to contact the company to mow 2 Casey's hill 2 times a month and provide separate invoice to town	07/06/2018	
06/26/2018	10	Seth	Seth will call a few fence companies to get estimates on repairing or replacing the fence	07/12/2018	

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ACTION ITEM LOG					
Date Added	Action Number	Assignee	Action	Due Date	Date Closed
			around the pond.		

DECISION LOG			
Date Added	Approvers	Decision made	Approved (Y/N)
05/22/2018	All	Seth to purchase new ropes with floats and submit expense for reimbursement	Y
05/22/2018	All	Seth to purchase new inlet pipe to fix intake to pond	Y
06/05/2018	All	Next meeting scheduled for Tuesday June 26 <sup>th</sup> at 7:30pm – Anton to get key	Y
06/26/2018	All	Seth to move one picnic table to Casey's hill and purchase 2 new ones	Y
06/26/2018	All	The group decided to mow Casey's hill 2 times a month through the end of the season	Y
06/26/2018	All	Next meeting scheduled for Tuesday July 12 <sup>th</sup> at 7:30pm – Anton to get key	Y